



**Headquarters
CONNECTICUT WING CIVIL AIR PATROL
United States Air Force Auxiliary
P. O. Box1233
Middletown, CT 06457-1233**

16 February 2002

**MEMORANDUM FOR CTWG Pilots
ATTENTION:**

FROM: CTWG Reimbursement Officer

SUBJECT: Aircraft Fuel Slip Requirements

1: As of October 1st 2001 National has changed reimbursements on aircraft. Before the aircraft were reimbursed on a straight rate (\$50 for C172's & \$60 For C182's). Now we are reimbursed at a lower rate (\$30 C172's & \$32 for 182's) but we also get reimbursed For the Fuel Used.

2: Use the following list for Fuel Receipts

A: For Form 5& 91 – After each flight staple the fuel slip to the form 5 or 91 (or copy of the 5 or 91) and send to Wing.

B: For actual missions or training missions send in the Fuel slip with the mission number on it attached to a form 108. Running a few sorties is acceptable But the last flight has to have a fuel slip.

C: For O-Flight's staple the fuel slip for each flight (or a set of flights) to the form 7 & send to Wing. Remember the last flight or Ferry has to have a slip.

D: For personal flights no fuel slip is required.

E: Remember each pilot is responsible for refueling after a flight or set of flights. Failure to do so will result in the pilot paying for an estimated fuel charge (note that CAP or the Air Force will not pay for estimated charges).

F: If you are in an aircraft that has not been refueled. Have it fueled and send in the slip noting it had to be filled and put down the Hobbs time.

Peter Carroll

**PETER C. CARROLL, MAJ, CAP
Reimbursement Officer**

Distribution CTWG/CC,CS,CV,Pilots