

**CTWG CIVIL AIR PATROL
STAFF MEETING MINUTES
15 MAY 2002**

The meeting was called to order by LTC Palmer at 1930 hrs.
Pledge of Allegiance was recited and a moment of silence observed.

Roll Call by LTC PALMER:

Attendance:

CTWG COMMANDER	COL PAYNE
ADMINISTRATIVE ASST.	MS. TEDFORD
VICE COMMANDER	MAJ OSBORN
CHIEF OF STAFF, COMMUNICATIONS	LTC PALMER
ASSISTANT/RAPID RESP	
AF/CAP CTWG LNCO	MSGT LARA, SR
MA/RI/CT LO	LTC ISABELLE (NP)
USAFR (IMA)	MAJ CASSELLA (NP)
USAFR (WRC)	MAJ FURR (NP)
CTWG AFEPLD	LTC OLMSTED (NP)
USAF (RANCO)	TSGT AUSTIN (NP)
DIRECTOR OF CADET PROGRAMS	MAJ MARTEKA (EX)
DIRECTOR OF COMMUNICATIONS	MAJ VALLEAU
DIRECTOR OF INFOR. MGMT/PROFESSIONAL	
DEVELOPMENT/COMM ASST.	MAJ WROBEL
INFORMATION MGMT OFFICER	CAPT SCHINITIS
FINANCE OFFICER	CAPT GRAY
INSPECTOR GENERAL	LTC MCDONOUGH (NP)
LEGAL OFFICER	CAPT STEADMAN (NP)
DIRECTOR OF SAFETY	LTC ROGERS
DIRECTOR OF OPERATIONS/ PLANS & PROG	MAJ L. SCHINDLER
EMERGENCY SERVICES OFFICER	MAJ CARROLL
GROUND OPERATIONS COORDINATOR	1LT SLEDGE
STAN/EVAL OFFICER & SAFETY ASSISTANT	MAJ HOLLIS (NP)
DIRECTOR OF PERSONNEL & ADMIN., DDR	MAJ S. SCHINDLER
INTERNAL AEROSPACE OFFICER	1LT SCHINDLER (EX)
SUPPLY/TRANSPORTATION/REAL EST.OFF.	LTC BRIGNOLA (NP)
SUPPLY ASSISTANT	LTC MYLCHREEST (NP)
AIRCRAFT MAINTENANCE OFFICER	CAPT WRIGHT
HISTORIAN	LTC HORNER
OPERATIONS TRAINING OFFICER	CAPT SHAPIRO
EMERGENCY SERVICES ASSISTANT	CAPT FLETCHER (NP)
CTWG RAO (ADY)/USAFR	1LT NELSON (NP)
LICENSING OFFICER	2LT MACHT (NP)
CTWG RANCO/USAFR	SMSGT MORIN (NP)
EXTERNAL AEROSPACE EDUC.	CAPT OESTREICHER
OPERATIONS ASSISTANT	2LT GILLETTE (NP)

(NP) – Not Present (REP) – Representative (EX) – Excused

COL PAYNE:

- Regarding the State Police; stand still for now. Col. Payne has a meeting on 29 May with the CD of the State Police. We do not want to upset the State Police; we do not want to lose our state funding.
- Decals for the aircraft are to be on immediately. The Air Force and CAP designed the emblem because the Air Force did not know on 11 Sept 2001 what CAP Planes looked like.
- Very important that we concentrate on training.
- If you sign up for a course, please attend the course – If you cannot attend, you must contact the instructor to let them know you are not coming.
- Pilots should receive the Sentinel every month.
- Thank you to 1LT Sledge and MAJ Osborn for the mission on Monday.
- CAP Wings throughout the Northeast Region – Phantom ELT's have been occurring. This maybe drug related. Please use as much caution as possible when investigating ELT's.
- I commend the Conference Committee for all their hard work for the CT Wing Conference this year.
- New ICAM for NER is Col. Craig Treadwell.
- Staff Meeting for June will now be held on 12 June.
- In June, on the 1st and 2nd - Aerospace Yeager Course will be held, please notify 1LT Erica Schindler.

MAJ OSBORN:

- "O" Flights are going well.
- Encampment is on track.
- C-130 Flights are still up in the air.

MSGT LARA:

- Heard the exercise over last weekend went very well.
- 101 Critical Days of Summer is coming up.
- We should have a meeting with the Commissioner of the State Police, think about what should be discussed.
- Color Guard Competition is this weekend.
- BE SAFE IN AIR AND ON THE GROUND!

CAPT WRIGHT:

- CAP Flight 601 has a faulty ignition switch – should be fixed by next week.
- Aero Design Concepts is painting the MA & NY Wings aircraft. We will bring our planes there for estimates. This Saturday, we will start with 603, 601 2nd, 604 3rd and 602 4th.
- Ordering (16) Decals for the planes from CAP Depot.

MAJ CARROLL:

- Last weekend the exercise with the American Red Cross went very well.
- Need mission paperwork, flight logs and fuel slips. Please keep up with this.

CAPT SHAPIRO:

- The exercise with the American Red Cross went very well. Friday night, had (1) ground team spend the night at the Waterbury Shelter. Saturday, (3) damage assessment teams went out. Would have liked more participation from Wing and Squadrons. Encourage Squadron Leaders to help Wing fill positions at OEM.
- Bivouac at Herd State Park calls for rain. Have set-up scenarios for Thursday, Friday, Sunday and Monday.
- 26 May – Radiological Monitor Course from 8:30 – 16:00 hrs. (SENIORS ONLY).

MAJ WROBEL:

- 15/16 June – SLS Training.
- Wall Calendar has been updated – please let Maj. Wrobel know if you have any changes or if you need to add anything.
- Web-site – please e-mail or give me any information you would like posted on the Web.

LTC HORNER:

- Finalizing 2001 Historian Report – still need to receive the personnel file.

MAJ VALLEAU:

- Compareter and modules have arrived.
- Licenses are almost complete through National Headquarters.
- Family Radio Service Policy is posted on the Web-site. National Headquarters has made some changes.
- Ham radio is not to be used for Civil Air Patrol.
- Would like to send a proposal to National Headquarters – get a limited waiver on what we can and cannot do.

LTC ROGERS:

- No mishaps to date.
- LtCol. Paul Rowen – will become the new Safety Director.
- Anthrax is still in the news.
- Be safe, drive safe, fly safe.

CAPT OESTREICHER:

- Sending a letter and brochures to (930) school principals in Connecticut. Have received 3 to 4 phone calls so far. Letters will be handed out at the next Commanders Call.

1LT SLEDGE:

- Bivouac at Herd State Park, 6:00PM Friday, Rain or Shine. Friday night – Map and Compass Class. Saturday – Day Navigation, Missing Person, ELT Search, Dog Teams and Night Navigation. Sunday, will end at 12:00 noon.

CAPT SAGENDORF:

- NER Chaplains Course is next Monday through Thursday.
- It was great to see everyone at the CT Wing Conference.
- Thank you to everyone for the hours you spend at CT Wing.

MAJ L. SCHINDLER:

- This was the best wing CT Wing Conference in awhile. Attendance was up this year, still would like to see more people next year.
- Survey for the CT Wing Conference will be on the Web-site very soon.

LTC PALMER:

- Congratulations to all members who attended the CT Wing Conference. We only had a few minor discrepancies on the uniforms. NER Commander said, "We have been the best dressed wing he has seen so far."
- Any staff position wanting an OJT Cadet, speak with LTC Palmer.
- 12 June at the next Staff Meeting, all Directors should brief COL Payne on what you have going on for the rest of the year.
- We are still looking for a Finance Officer and CD Officer.
- CT Wing received Unit Citation #7 at the CT Wing Conference.
- 103rd Composite Squadron received Squadron of Merit and Squadron of Distinction.

With nothing further to come before the meeting, it was adjourned at 2028 hrs.

Respectfully submitted,

//signed//

Cindy Tedford
Administrative Assistant

Cc: CTWG Staff & Squadrons