

**CTWG CIVIL AIR PATROL
STAFF MEETING MINUTES
18 SEPTEMBER 2002**

The meeting was called to order by LTC Palmer at 1930 hrs.
Pledge of Allegiance was recited and a blessing given.

Roll Call by LTC PALMER:

Attendance:

CTWG COMMANDER
ADMINISTRATIVE ASST.
VICE COMMANDER
CHIEF OF STAFF, COMMUNICATIONS
ASSISTANT/RAPID RESP
AF/CAP CTWG LNCO
MA/RI/CT LO
USAFR (IMA)
USAFR (WRC)
CTWG AFEPL0
USAF (RANCO)
DIRECTOR OF CADET PROGRAMS
DIRECTOR OF COMMUNICATIONS
DIRECTOR OF INFOR. MGMT/PROFESSIONAL
DEVELOPMENT/COMM ASST.
INFORMATION MGMT OFFICER
INSPECTOR GENERAL
LEGAL OFFICER
DIRECTOR OF SAFETY
DIRECTOR OF OPERATIONS/ PLANS & PROG
EMERGENCY SERVICES OFFICER
GROUND OPERATIONS COORDINATOR
STAN/EVAL OFFICER & SAFETY ASSISTANT
DIRECTOR OF PERSONNEL & ADMIN., DDR
INTERNAL AEROSPACE OFFICER
SUPPLY/TRANSPORTATION/REAL EST.OFF.
AIRCRAFT MAINTENANCE OFFICER
HISTORIAN
OPERATIONS TRAINING OFFICER
EMERGENCY SERVICES ASSISTANT
CTWG RAO (ADY)/USAFR
LICENSING OFFICER
CTWG RANCO/USAFR
EXTERNAL AEROSPACE EDUC.
OPERATIONS ASSISTANT
ASST. DIR. OF SAFETY
DIRECTOR OF MUSIC

COL PAYNE
MS. TEDFORD
MAJ OSBORN (EX)
LTC PALMER

MSGT LARA, SR
LTC ISABELLE (NP)
MAJ CASSELLA (NP)
MAJ FURR (NP)
LTC OLMSTED (NP)
TSGT AUSTIN (NP)
MAJ MARTEKA
MAJ VALLEAU

MAJ WROBEL
CAPT SCHINITIS
LTC MCDONOUGH (NP)
CAPT STEADMAN (NP)
LTC ROGERS
MAJ L. SCHINDLER
MAJ CARROLL
1LT SLEDGE (NP)
MAJ HOLLIS
MAJ S. SCHINDLER (EX)
1LT SCHINDLER (NP)
LTC BRIGNOLA (NP)
CAPT WRIGHT
LTC HORNER
CAPT SHAPIRO
CAPT FLETCHER (NP)
1LT NELSON (NP)
1LT KELLING
SMSGT MORIN (NP)
CAPT OESTREICHER (EX)
2LT GILLETTE (NP)
LTCOL ROWEN
CAPT LAROSA (NP)

(NP) – Not Present (REP) – Representative (EX) – Excused

COL PAYNE:

- Excellent Newsletter from Silver City Composite Squadron, focuses on cadets, very impressed.
- Our wing flag is being fixed to hold all the awards that have been put on it.
- CT Wing is the safest wing in the Nation, I am very proud of CT Wing.
- SAFETY IS FIRST!
- Silver City Cadet Squadron came in 1st place in the Aerospace Education Presentation.
- Checkrides – must rotate check pilots. Cannot use the same check pilot each year.

LTCOL PALMER:

- SAV'S are coming up (inspection); please be ready. Start picking up your areas.
- Be safe, use a checklist whether you are flying or driving.
- Work as a team.

MSGT LARA:

- Congratulations on all the awards.
- Safety; everyone should be involved – including flying. All pilots should fly by the rules. Operations Dept. will be looking at this very closely.
- Keep on top of suspense's.
- Closing all missions – getting reimbursements back to wing.
- BE SAFE IN AIR AND ON THE GROUND!

LTCOL ROWEN:

- 2 mishaps to date; personal injury. No vehicle or aircraft accidents.
- New National Safety Director; William Lord.
- Be aware of rollover risk when vans are loaded to capacity. Heavier the van – the more easily it will rollover.
- Be safe working with tools and aware of your surrounding.

MAJ OPINSKI:

- CN Exercise this weekend – very good turnout. Keith Neilson will be the Air Ops Officer.
- Monday, 23 September 2002; meeting with Col. Payne and the Statewide Narcotics Agent.

CAPT SAGENDORF:

- With the Anniversary of 9/11 – It is very nice to see organizations like the Civil Air Patrol and all other volunteer organizations. Thank you for all your service.

MAJ MARTEKA:

- DDR Report is complete and sent to National.
- Cadet Ball Committee – very busy for 2 November 2002.
- NER Conference – very happy the Silver City Cadets place 1st in the Aerospace Education Presentation.

CAPT SHAPIRO:

- On going training exercise until 30 September 2002.
- October Mission; submitted budget, waiting for approval.
- 26 September – MDC (water district) – conducting an Emergency Exercise.
- 10 October – at OEM; CT Department of Agriculture will be holding a Hoof & Mouth Disease Epidemic Exercise.
- 25 October – American Red Cross Fall 2002 Communications Exercise.
- Rescheduling American Red Cross Courses – sometime in November.
- Working with Keith Neilson on Mission Pilot & Air Operations Classes.

MAJ CARROLL:

- Wing Cell Phones – DO NOT USE AN OPERATOR – THIS COSTS TOO MUCH MONEY.
- NER Conference – very nice time.
- ELT Missions – to make it easier we will have mission coordinators.

1LT KELLING:

- Trying to get inventory straightened out.
- Repeater project is on track.

MAJ WROBEL:

- All internet base has been moved from the old server to the new servers.
- Please send information that can go into our website.
- E-mails; you all have e-mail access on the CTWG.CAP.GOV address.

CAPT HOLLIS:

- Final Agenda on Safety Down Days – 9 and 23 October 2002. Will talk about new Aircraft Log Books and Mission Pilot Training.

CAPT WRIGHT:

- The new Log Books are in all (4) aircraft.

MAJ L. SCHINDLER:

- On track for CT Wing Conference in April 2002.
- All (4) planes are operational; being used a lot this week for training.

With nothing further to come before the meeting, it was adjourned at 2045 hrs.

Respectfully submitted,

//signed//

Cindy Tedford
Administrative Assistant

Cc: CTWG Staff & Squadrons